

# Butler County Board Minutes



## BUTLER COUNTY BOARD OF SUPERVISORS

December 3, 2018

A meeting of the Board of Supervisors of Butler County, Nebraska was held on the 3<sup>rd</sup> day of December, 2018 at the Butler County Courthouse in David City, Nebraska at 9:00 a.m.

Present were the following: David W. Mach, Tony Krafka, Kevin Slama, Max Birkel, Greg Janak, and David Potter. Absent: Scott Steager.

Notice of the meeting was given in advance thereof, by Publication, a designated method for giving notice, as shown by the Proof of Publication attached to the minutes. Notice of this meeting was given to all members of the Board and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to all members of the board of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The Pledge of Allegiance was recited by all present.

The Chairman called the meeting to order, and announced that a complete copy of the Open Meetings Act is posted in the meeting room.

The Chairman declared the minutes of the previous meeting shall stand approved as presented.

### ***Road Department/Purchase of Pickups***

Information was presented by Jim McDonald, Highway Superintendent on the purchase of two pickups as per state bids. The pickups are 2018 Chevrolet Silverado 1500 models from Husker Auto Group, priced at \$28,402.00 each. Moved by Potter, seconded by Janak to authorize the purchase of two pickups as per state bid. Upon roll call vote the following voted aye: Potter, Birkel, Janak, Krafka, Slama, and Mach. The following voted nay: None. Absent: Steager. Motion carried.

### ***Consideration of Permit to Construct Utilities on County Right-of-Way***

A permit to construct utilities on county right-of-way was previously submitted by Randy Fendrich. Mr. Fendrich informed the Road Department that the utility permit requested is no longer needed.

### ***Hiring of New Employees***

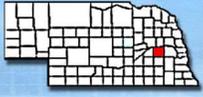
The Highway Superintendent informed the board that there is a need to hire two employees to fill vacancies created by one employee retiring and one employee terminating. It was the consensus of the board that the Road Department should hire one employee at this time to take over for the motorgrader operator that is retiring. It was also suggested that the interviews for the position be conducted by the Highway Superintendent and the two Road Department Foreman.

### ***Linwood Township Interlocal Agreement, Bone Creek Interlocal Agreement, Abie North Road, Linwood East Road, Abie West Road***

Discussion was held as to the condition of the above mentioned roads that the county pays the townships to maintain. The board asked the Highway Superintendent to drive the roads to check on road conditions. It was suggested that there be discussion with the respective townships prior to renewing the interlocal agreements next year.

### ***Discussion***

Supervisor Potter asked if the Nebraska Department of Transportation had been notified that Jim McDonald was hired as the Highway Superintendent. The County Clerk will notify LeMoyné Schulz, Highway Local Liaison Coordinator of Mr. McDonald's hire and starting date.



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## ***Agreement/Maximus Consulting Service, Inc.***

The agreement with Maximus Consulting Service, Inc. for the completion of an Indirect Cost Allocation plan for the period of 01/02/2019 – 01/01/2023 was presented for the board's consideration. The price of their work will remain at \$4,200.00 per year, same as in the previous agreement. Moved by Krafka, seconded by Potter to approve the agreement as presented. Upon roll call vote the following voted aye: Krafka, Slama, Potter, Birkel, Janak, and Mach. The following voted nay: None. Absent: Steager. Motion carried.

## ***Approval of Township Officials Continuation Certificates***

Bond Continuation Certificates for Marvin E. Andel, Marianne Ziethen, and Margo Hlavac, board members of Union Township, were presented for the board's consideration. Moved by Janak, seconded by Birkel to approve the Continuation Certificates as presented. Upon roll call vote the following voted aye: Janak, Birkel, Potter, Slama, Krafka, and Mach. The following voted nay: None. Absent: Steager. Motion carried.

## ***Discussion/Possible Action-Closing on Christmas Eve and New Year's Eve***

Discussion was held pertaining to Christmas Eve and New Year's Eve. These are days that are not listed with the holidays designated in the Employee Handbook. There have been years that those days, or a portion of the day were declared holidays. In the past, all days declared by law or proclamation of the Governor were observed as holidays. It was the consensus of the board to follow whatever the state does. Moved by Janak, seconded by Birkel to follow the state policy for closing on holidays. Upon roll call vote the following voted aye: Janak, Birkel, Potter, Slama, Krafka, and Mach. The following voted nay: None. Absent: Steager. Motion carried.

## ***Consideration of Employee Handbook Revisions and Supplements***

Policies modifying and clarifying the Butler County Employee Handbook that was revised in July, 2018 were presented for review.

Supervisor Potter said that he sees the proposed Joint Resolution and Agreement modifying the Butler County Employee Handbook as a compromise, and that the handbook, with the proposed changes is fair and equitable to a majority of the county employees, and the responsibility of administration will be with each department head and therefore Potter moved to approve the addendum to the handbook, seconded by Birkel. Upon roll call vote the following voted aye: Potter, Birkel, Janak, Slama, and Mach. The following voted nay: Krafka. Absent: Steager. Motion carried.

Moved by Potter, seconded by Birkel that all employees be required to sign the employee handbook receipt (revised July 2018), if not done previously and sign the receipt of addendums by December 31, 2018. Upon roll call vote the following voted aye: Potter, Birkel, Janak, Krafka, Slama, and Mach. The following voted nay: None. Absent: Steager.

## ***Claims***

The following claim was presented for the board's consideration:

BK The Floor Store	\$4,167.00	Senior Service Savings Fund
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Moved by Slama, seconded by Janak to approve for payment the claim as presented. Upon roll call vote the following voted aye: Slama, Potter, Birkel, Janak, Krafka, and Mach. The following voted nay: None. Absent: Steager. Motion carried.

## ***Correspondence***

Correspondence was received from:

1. Nebraska Commission on Law Enforcement and Criminal Justice-report of annual evaluation of the Butler County Jail
2. Butler County Senior Service Director-copy of correspondence to Coleen McCormick in response to her concerns.



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## ***Discussion***

A plaque was presented by NIRMA to Butler County in honor of being a member since 2007.

Max Birkel, Noxious Weed Control Superintendent announced that a year-end meeting of the Lower Platte Weed Management Area members is scheduled for December 18, 2018. He extended an invitation to all the board members if they would like to attend.

There being no further business to come before the board, the Chairman adjourned the meeting at 11:00 a.m. The next meeting of the Board of Supervisors is scheduled for December 17, 2018 at 9:00 a.m.

Vicki L. Truksa  
County Clerk

David W. Mach  
Chairman